



**BOARD OF SELECTMEN
AGENDA**

December 6, 2010

**6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance**

Approve Minutes: November 22, 2010

Approve Warrants:

PW # 11-20A	\$ 600.00
PW # 11-22	\$ 167,128.51
DW #11-22A	\$ 18,492.61
BW #11-23	\$ 935,173.45

NEEDS ATTENTION

1) Please sign Liquor License Renewal Certification for 2011 (on meeting table)

AGENDA APPOINTMENTS

6:20 P.M. – COA Director Lynne Stanton-requests approval to file for a grant for a new COA Van (if approved, paperwork is on table for Chairman to sign in BLUE pen)

6:30 P.M. – Chief Kirmelewicz – regarding information Selectman Darke had requested at last meeting

6:45 P.M. -- Health Agent/Inspector, Building Inspector & Fire Chief at Board's request to discuss time sheets and need for inspection logs

7:00 P.M. - Building Committee, Finance Board, PTO representatives, Finance Director to discuss potential building project

Next Meeting: Monday, December 20, 2010

MINUTES
BOARD OF SELECTMEN

DECEMBER 6, 2010

Meeting called to order at 6:24 P.M. at Town Hall.

Present Elizabeth A. Gorski, William H. Darke and Chairman Donald N. Greaney

Pledge of Allegiance

6:20 P.M.- COA Director Lynne Stanton-Requesting support new Van

COA Director Lynne Stanton requested the Selectmen support her application for a Transportation Capital Improvement Grant to provide transportation services to elderly persons and persons with disabilities under the Mobility Assistance Program-Round 33. The grant would be an 80%/20% split. The cost of the van is estimated at \$61,705 with the State paying \$49,364 and the Town's share being \$12,341. Lynne told the Board that she had spoken with the Finance Director a little about the town's share and he told her he supports her applying for the grant. Lynne told the Board that if they approve her request and sign the application on behalf of the town, she will deliver it tomorrow to MVPK who will deliver it to the State.

Lynne told the Selectmen she feels the town has a good chance of receiving the grant; that she currently has two part time drivers who work 13 hours each per week (26 total) and most towns don't offer that much service. Attached hereto is an information sheet Stanton presented to the Board.

Selectman Gorski asked Stanton if she planned on operating three vans and Stanton stated she did not. When asked what she would do with the town's current van, Lynne told the Board that the town could sell it as surplus (noting that it's been requiring a lot of repair work the last couple of years and is rusting) or maybe if Georgetown doesn't receive the grant the town could bequeath it to the Georgetown COA. Selectman Darke said it makes great sense to get free money any time we can and thinks it's a good idea because the senior folks deserve services too.

Chairman Greaney asked Stanton if she had met with the Capital Improvement Committee and received their approval. Stanton said she had not but would call them as soon as she finished meeting with the Selectmen. She also told the Board that she does not know how soon the town would have to appropriate it's share. Finance Director Labrecque told the Board that if the money was needed quickly and we didn't have the time to wait for a special town meeting, we could use the Reserve Fund.

Moved Darke, seconded Gorski, and it was

VOTED: RESOLUTION OF SUPPORT AND VERIFICATION

As the governing body of: Town of Groveland / Council On Aging we are aware of the provisions of the Mobility Assistance Program and Section 5310 of the Federal Transit Act under which funding for this application will be provided and hereby authorize Town of Groveland / Council On Aging to file an application with the Massachusetts Department of Transportation (MassDOT) on behalf of Town of Groveland / Council On Aging for a capital grant to assist in the purchase of equipment to provide transportation services for elders and individuals with disabilities. If this application is approved, we resolve that: (1) the Town of Groveland / Council On Aging will provide the 20% cash match for the equipment, the necessary insurance coverage as will be required under an agreement between MassDOT and the Town of Groveland / Council On Aging and all necessary operating expenses; and (2) the Town of Groveland / Council On Aging agrees to comply with all Federal and State program requirements and to carry out the project as described in this application.

Minutes

Moved Darke, seconded Gorski, and it was

VOTED: To accept the Minutes of November 22, 2010, as presented.

Warrants

Moved Darke, seconded Greaney, and it was

VOTED: To approve Payroll Warrant #PW11-20A & #PW11-22.

Darke, Greaney – “Aye”; Gorski – “Abstain”

Moved Darke, seconded Gorski, and it was unanimously

VOTED: To approve Bill Warrant #BW11-23 and Deduction Warrant #DW11-22A.

Speed Pole Signs

Chief Kirmelewicz and Deputy Gillen met with the Board to follow-up on information discussed at the Board's last meeting. The men told the Selectmen that they would need \$36,477.36 to run 5 shifts of a safety car. It was noted that the car would have to bring in twice that in revenue to pay for the car. Deputy Gillen also provided the Selectmen with literature for the electronic speed limit pole sign. Gillen told the Board the cost for this type of sign is \$2,100 each. Selectman Darke told the men that if the

town has Free Cash the signs would be the perfect one time expenditure. Darke said he would support purchasing more than one of the signs; that he'd like to get a few. Darke asked the men about the signs on poles in W. Newbury in the area of crosswalks. The Chief said he would look into them. Darke also stated he would be willing to support a safety car where it would pay for itself; that if we have some Free Cash, we will transfer some to operate the car for one year to get history.

Inspectors

Building Inspector Schena, Health Inspector Gallagher and Fire Chief Clement were asked to meet with the Selectmen to discuss the need for them to provide Logs of the time spent outside the office. Greaney told the men we keep hearing about the need for Code Enforcement Officer and the Selectmen wanted to check with them to ask what inspections they routinely do. Gallagher told the Board that in his opinion, EPA is responsible for inspecting the body shops in town not the local inspectors.

Fire Chief Clement told the Board that his department does about 25 inspections a month; that once a year Chesterton is inspected. Clement told the Board that there are a lot of inspections that could be done but they are not mandatory and that the town does not do them, that it never has and that he doesn't see any requirement to do them.

Chairman Greaney told the men that their time sheets need to include a log of inspections they conduct and showing times, dates and names of who you met with and what you actually did; that having the log will protect the town and the individual.

Bagnall School Green Project

Selectmen met with the Bagnall Building Committee, Finance Board, Principal Champion, three PTO representatives, School Committee member Joe D'Amore and Finance Director Labrecque to review the price of the proposed Bagnall Building Project to try and determine how much of a project the town wants. The town's application under the green program has been approved for the first round and the percentage of reimbursement will be determined. The Green Program will reimburse for the cost of replacing windows, the roof and a new boiler. Chairman Greaney asked if the green boilers will have enough output to handle the additional space the committee would like to add to the school, i.e., new larger cafeteria and larger gym and member Kim Jackson responded that it would not. Building Committee Chairman Osborne stated that the committee would like to have the whole project funded. Selectman Gorski responded that our priority at this point is windows, boiler and new roof. Jackson explained that under his committee's plan, the present cafeteria would be used for the administration area eventually. He also stated that everything will be designed for future expansion. Chairman Greaney reminded everyone present that when you add on another 12,000 square feet of space we'll be looking at extra maintenance and cleaning and utility costs.

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Osborne asked if the project could be presented to the voters by two Articles, the Green Project and cost thereof, and then the next question could be the entire project with the new Cafeteria and Gymnasium.

Several finance board members said they have many questions. Member Cook said the first part of the project is great because the town will receive at least 51% reimbursement. He said the 2nd part of the project should be looked at more. Finance member Kowalski said that he wants to be reasonably sure that the town is getting the best bang for its buck so educators can do their job well. Selectman Gorski and Greaney reminded everyone that they have a number of issues that will require large funding, i.e., if the town tries to purchase the former gas station/post office property in the Square and a number of legal issues that can't be talked about, etc.

Osborne said he has a power point presentation ready to market the project and all he needs is the Selectmen's okay to go with it. Darke told those present to get as many questions as possible to Osborne so a "frequently asked questions" sheet can be prepared and used to garner support for the project; that we will meet again after the questions are sent to Osborne. All present praised the Building Committee for all the work they did putting the project together.

Adjournment

There being no further business to come before the Board, moved Gorski, seconded Darke and it was unanimously

VOTED: To adjourn.

Adjourned at 8:40 P.M.

Respectfully submitted,

Nancy Lewandowski, Administrative Assistant